



Keene Township

8505 Potters Road
Saranac, Michigan 48881
(616) 642-9809
Ionia County

Food Truck or Food Trailer Application

This application must be completed in full and approved by the Township before setting up a business as regulated by the Keene Township Zoning Ordinance. Fee: \$25.00 one time or \$50 for multi-times in one year. They are permitted in a Commercial or Industrial zone only except for the exceptions (see ordinance).

Property Information Where Planned to Serve Food

Property Owner _____
Address _____
City _____ State _____ Zip _____
Phone Numbers (____) _____ (____) _____ Email _____
Driver License Number _____

Applicant Information

Name _____
Address _____
City _____ State _____ Zip _____
Phone Numbers (____) _____ (____) _____ Email _____
Driver License Number _____

Food Truck or Trailer Owner Information

Name _____
Address _____
City _____ State _____ Zip _____
Phone Numbers (____) _____ (____) _____ Email _____
Driver License Number _____
List any employees working onsite (name and address) _____

Business Name _____

Proposed Date and Time of Being Onsite

Date(s) _____
Time Span _____

Proposed Vehicle Type

Vehicle License Plate Number _____

Describe Signage, Trash Receptacles, Seating, Extension Cords, Cooking Waste Disposal (if any)

Zoning District

Present Regular Use of the Property

Describe any Other Facts Concerning the Proposed Food Truck or Trailer that may be Applicable

Provide the Following:

- Written permission of the property owner
- Copy of license or permit from County or State
- Copy of liability and vehicle insurance
- Photo of the food truck or trailer
- Site plan drawing of proposed vehicle or trailer parking, nearby buildings, public parking area, street, driveway, sidewalk, signs, trash receptacle, seating or tables, generator, extension cords and waste disposal.

Affidavit

I certify and affirm that I am the Property Owner and the Food Truck Applicant and that I agree to conform to applicable zoning laws of Keene Township. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location. I have read and will abide by the Food Truck and Food Trailer regulations.

Applicant Signature _____ Date _____

Property Owner Signature _____ Date _____

Zoning Administrator Use

Received date _____ Fee Paid _____

Application Approved _____ Date _____

Conditions of Approval _____

Application Denied _____ Date _____

Reason for Denial _____

Zoning Administrator Signature _____ Date _____